

# FREE ONE- ON- ONE VIRTUAL BASIC COMPUTER CLASS



## Zoom software required

[https://zoom.us/download#client\\_4meeting](https://zoom.us/download#client_4meeting)

- Visit [www.zoom.us](http://www.zoom.us)
- Click join meeting
- Follow instructions to download Zoom
- Type Meeting ID Number
- Enter assigned password

Congrats you are in!

## A PC Connected to Internet

- Participants can use Desktop/Laptop
- \*Smartphones & Tablets can be used
- Connect using your Wi-Fi or Direct connection

## Headset or Speakers Built in Mic

- Interact with your instructor
- Used for Hands-On and Remote training
- Ability to ask questions once your session is over

## Win 10 or 7

- Class goes over parts, types, and benefits of a computer
- Desktop basics
- Sample Word & Excel
- Learn about Job readiness & EmployNV
- Class is 3 hours

## Connect Early

- Class is appointment only.
- Click "Join a Meeting"
- Wait to be let in by instructor.
- Please wait patiently before your one-on-one class begins.